



CONTINGENT FACULTY FUND GUIDELINES

I. Primary Purpose:

The AAUP exists to facilitate a more effective cooperation among teachers and research scholars in universities and colleges, and in professional schools of similar grade, for the promotion of the interests of higher education and research, and in general to increase the usefulness and advance the standards, ideals, and welfare of the profession. The AAUP Foundation is organized exclusively for such educational and charitable purposes as shall qualify it for exemption from federal taxation under section 501(c)(3) of the Internal Revenue Code, including, but not limited to, establishing and supporting principles of academic freedom and the quality of higher education in a free and democratic society; and shall be operated exclusively, to promote the charitable and educational functions of the AAUP.

The Contingent Faculty Fund furthers such educational and charitable purpose by supporting and furthering issues of concern to contingent faculty through research, publication, leadership development, and other assistance to faculty in institutions of higher education when need arises, and for related activities.

II. Guidelines for Contingent Faculty Fund Funding

A. The purposes for which expenditures may be made from the Fund are:

1. Financial assistance to the faculty at an institution where a significant threat to contingent faculty arises. Such assistance shall be used to fight against threats to contingent faculty that implicate AAUP policy;
2. Fellowships of up to \$5,000 to individual faculty members who are involved in contingent faculty issues that implicate AAUP policy. Such fellowships are limited to two per person per year;
3. Financial provision for research projects relating to contingent faculty issues, and for publication of the results;
4. Assistance to attend training programs to individuals involved in contingent faculty issues, such as the AAUP Summer Institute, AAUP regional trainings or conferences, the AAUP Biennial Conference, and other gatherings that involve

contingent faculty concerns, such as meetings of the Coalition of Contingent Academic Labor or North American Alliance for Fair Employment;

5. Financial support of efforts to reach a larger public in reference to the issues of contingent faculty through the media; and

6. Others related to those listed above to be determined by the Governing Board and the AAUP Foundation Board of Directors.

B. Contingent Faculty Fund assistance is available to any individual regardless of whether the applicant is a member of, or otherwise associated with, AAUP.

III. Governance of Fund:

A. The Board of Directors for the AAUP Foundation (the “Board”) determines the policies that shall govern the Contingent Faculty Fund, and provides for the administration of the Contingent Faculty Fund by the Executive Director.

B. Requests for assistance are submitted to and reviewed by the Executive Director or his or her designee, and approved by a majority vote of the Board. The AAUP Foundation Grant Guidelines must be followed.

C. The Board is committed to bringing the Fund to the attention of all who are eligible. To achieve that goal, the Board and staff will actively publicize the Fund through a number of mechanisms, including but not limited to publication of Contingent Faculty Fund information on the AAUP Foundation webpage and in *Academe* (AAUP's bimonthly magazine), and through the distribution of materials at AAUP and AAUP Foundation meetings and other higher education conferences and meetings.

D. Members of the Board will recuse themselves from debate or decision on any case in which the Board member or member of his or her family has a financial interest in the outcome in accordance with AAUP Foundation's Conflicts-of-Interest Policy.

E. If at any time a Board member is unsure as to whether a conflict (as defined in III. E. above and in accordance with AAUP Foundation's Conflicts-of-Interest Policy) might exist, that Board member shall raise the issue with the rest of the Board and the Board shall determine by majority vote whether the member in question is required to recuse him or herself from debate and decision on the case.

F. The Contingent Faculty Fund is a restricted fund, and contributions to the Contingent Faculty Fund may not be used for any AAUP purposes other than providing the assistance specified by the Fund. All contributions are considered as independent of other financial operations of AAUP and AAUP Foundation and are controlled through separate accounting from the AAUP Foundation.

G. It is the intent of the Board to maintain the existence of the Contingent Faculty Fund indefinitely. In general, the fund will disburse no more than 5 percent of its total net assets as of January 1 in any given year. In the event of an emergency, however, as determined by the Board, the fund's principal may be spent to a greater extent.

H. The Contingent Faculty Fund is subject to an annual audit.